



# NUCLEAR RECRUITMENT FAIR 2022

**12 July 2022**

9am – 5pm

Business Design Centre  
52 Upper Street  
London N1 0QH

**NSAN** 

**Working Smart**  
Global Energy Recruitment

  
the  
nuclear institute



# NUCLEAR RECRUITMENT FAIR 2022

**12 July 2022**

9am – 5pm

Business Design Centre  
52 Upper Street  
London N1 0QH

## INTRODUCTION

This one-off event is being organised jointly by the Nuclear Institute (NI) and National Skills Academy Nuclear (NSAN) in association with Working Smart Limited – a global energy recruitment company which for 25 years has specialised in the oil and gas sector. The event has come about as an effort to help nuclear companies meet their immediate human resource challenges in adapting to a rapidly growing market for nuclear skills.

The event was envisaged mainly as a member benefit for companies which are members of the NI and/or NSAN in order to help our members find the types of skills and professionalism that they need now, in addition to our key role of meeting the skills and professionalism needs of the future.

Due to the energy transition, the oil and gas sector has seen a large drop in staff and future vacancies in recent months and this is not likely to change much in the short term. After a survey of the skills needs of NI/NSAN members it seems that many of those skills are already present in ex-oil and gas sector workers and that crossover training into nuclear would boost the numbers available to existing vacancies in the nuclear sector.

## HOW IT WILL WORK

Working Smart hosts a large database of 60K+ candidates from 186 countries from all sectors of oil and gas, petrochemical and in recent years renewables. Many are senior level professionals, with a mix of mid-tier, junior and graduates – covering engineering, scientific, technical, operational, commercial and management expertise.

In advance of the event your jobs will be made available to all those on the Working Smart's database. Potential candidates will be headhunted and invited to apply. Working Smart Recruiters will screen and shortlist applicants and make available CVs for you to review and select for interview in person or virtually at the event. This service is FREE to all exhibitors, however, if you then chose to recruit one or more applicants you will pay a placement fee of 12% for technical roles and 15% for senior level management roles based on the job value. Details will be sent to all exhibitors who wish to make use of this service.

In addition, we expect that a range of other job seekers will be attracted to attend the recruitment fair which could include graduates and/or apprentices. All attendees will register in advance of attending.

This event is brought to you by:



We are not limiting the number of jobs that a company might wish to advertise in advance and there is no requirement to make use of this service, but the price for doing so is the same as having only a stand at the exhibition. We have 8 interview rooms above the Exhibition Hall, all named after well-known UK nuclear sites, and interview schedules will be made available to the candidates and exhibitors. Sponsorship of the interview rooms is available.

## CONFERENCE SESSION

There will be a meeting session as part of the event which will run alongside the exhibition. This will run a programme of presentations on what the industry has to offer to new recruits and will feature presentations from NI, NSAN and the YGN about our work. Companies are also invited to present as one of the benefits of main conference sponsorship

Sponsorships are available to those companies wishing to also take part in this session.

## NETWORKING

In celebration of the industry's exciting future and the value that it can add in terms of jobs and careers, we also intend hosting a drinks reception for exhibitors and their guests only immediately after the fair closes at 5pm. A sponsor is invited to cover the cost of this one-off opportunity for the industry and companies' invited guests will be encouraged to attend (eg your CEO or other key personnel).

## LOGISTICS AND VENUE

The Business Design Centre has been chosen as it offers a light airy space which at the time of organising was most important from a health and safety point of view. It provides ideal meeting and networking conditions in a central London location with excellent access for exhibition build and with cost-effective accommodation next door.

The full details and booking form can be found below, together with terms and conditions. If you have any queries in advance then please contact [admin@nuclearinst.com](mailto:admin@nuclearinst.com).

Details of some accommodation options, convenient for the venue, can be found [here](#).

## MAIN SPONSOR BENEFITS

**Branding on all signage and promotions related to the Fair as a main sponsor of the event**  
(alongside the three event organisers)

**A 20-minute slot on the conference programme to outline what your organisation has to offer to nuclear recruits.**

**Best available floor location for your stand**  
(if exhibiting)

**The option to send two additional stand delegates**

**Inclusion of your materials in future NI/NSAN/YGN promotional activities to schools, colleges, universities etc.**

## SHELL SCHEME STAND WILL INCLUDE

**Octanorm structure with front facing opening (corner positions have the option of being open on 2 sides.)**

**Spot lighting appropriate to size of stand a space for either a shell stand or your own free-standing exhibition stand**

**Electrical power socket**

**Fascia name board**

**Full unlimited WiFi access**

**Space only** stand offers you the space to design and build your own stand, using your own build contractor, but do not include any electrics or lighting.

### CONDITIONS OF BOOKING

- 1 Only nuclear companies and nuclear supply chain companies who recruit staff directly to work in their organisations are eligible to take part. This event is not open to recruitment agencies.
- 2 Each recruiter is entitled to send four delegates as part of their stand support team. All delegates must pre-register.
- 3 Stand build must take place between 6.30pm and 10pm on Monday 11 July. Breakdown is from 7-8pm on Tuesday 12 July.
- 4 The price of your stand includes the following: access to a jobs board to pre-load your available jobs, a space for either a shell stand or your own free-standing exhibition stand, power supply, signage, inclusion in any publicity materials either before or during the event, spotlights, wi-fi, unlimited tea and coffee from a central location during the day.
- 5 Optional extras can be added as sponsorship; (see options overleaf).
- 6 All stand fees and sponsorships must be paid by Friday 8 July in order to take part.
- 7 Once your booking form is received you will receive two links: one from BDC to book your space/delivery time and the other from Working Smart to upload your jobs. Please aim to complete both before 31 May to make the most of this service. However we can accept bookings later than this.
- 8 Cancellation with refund is only permitted up to one month prior to the event (12 June). For full terms and conditions see our usual terms.

# BOOKING FORM AND INSTRUCTIONS FOR EXHIBITORS/SPONSORS

If you are interested in booking a recruitment stand and/or sponsoring the Nuclear Recruitment Fair please fill in this form, save it and return it to [admin@nuclearinst.com](mailto:admin@nuclearinst.com)

|                           |  |                           |  |
|---------------------------|--|---------------------------|--|
| <b>Main contact name:</b> |  |                           |  |
| <b>Company Name:</b>      |  |                           |  |
| <b>Invoice address:</b>   |  |                           |  |
|                           |  | Postcode:                 |  |
| <b>Contact phone no:</b>  |  | PO reference if required: |  |
| <b>Contact Email:</b>     |  |                           |  |

**Names of stand delegates** (for badge purposes - may be completed later):

|             |  |
|-------------|--|
| Delegate 1: |  |
| Delegate 2: |  |
| Delegate 3: |  |
| Delegate 4: |  |

Company member of NI     Company member of NSAN     Not a member of NI or NSAN

N.B. Options for membership can be discussed with NI/NSAN in advance of your booking. See the relevant web links [NSAN](#) and [Nuclear Institute](#)

**Stand build & size options** [Tick the relevant boxes below](#)

|                               |                                   |                               |                               |                               |
|-------------------------------|-----------------------------------|-------------------------------|-------------------------------|-------------------------------|
| <b>Space only (own build)</b> | 3x2m <input type="checkbox"/> n/a | 3x3m <input type="checkbox"/> | 3x4m <input type="checkbox"/> | 4x4m <input type="checkbox"/> |
| <b>Shell scheme</b>           | 3x2m <input type="checkbox"/>     | 3x3m <input type="checkbox"/> | 3x4m <input type="checkbox"/> | 4x4m <input type="checkbox"/> |

**Optional sponsorship packages** [Tick the relevant boxes below](#)

- Main event sponsor (£4,000 +VAT) (Max 4)
- Drinks reception sponsor (£3,500 +VAT)
- Badge/lanyard sponsor (£2,000 +VAT)
- Branded cafeteria sponsor (£1,500 +VAT)
- Tea/Coffee sponsor (£1,500 +VAT)
- Wifi sponsor (£1,500 +VAT)
- Signage sponsor (£1,000 +VAT)

Interview booth (£500 +VAT)

Please indicate which Interview booth you would like to sponsor:

- Bradwell     Dounreay     Oldbury     Sizewell
- Calder Hall     Hinkley Point     Sellafield     Wylfa

Please note that interview schedules are available to all companies listing vacancies not just those that choose to sponsor a booth.

## Stand prices

### Large companies

| Stand Size | NI/NSAN member | Non-member | Tick for shell scheme               |
|------------|----------------|------------|-------------------------------------|
| 3x2m       | £3,000         | £8,000     | <input checked="" type="checkbox"/> |
| 3x3m       | £4,000         | £10,000    | <input type="checkbox"/>            |
| 3x4m       | £5,000         | £12,000    | <input type="checkbox"/>            |
| 4x4m       | £6,000         | £14,000    | <input type="checkbox"/>            |

### SMEs

| Stand Size | NI/NSAN member | Non-member | Tick for shell scheme               |
|------------|----------------|------------|-------------------------------------|
| 3x2m       | £2,500         | £4,000     | <input checked="" type="checkbox"/> |
| 3x3m       | £3,500         | £6,000     | <input type="checkbox"/>            |

## Complete your order here

|                                    |   |
|------------------------------------|---|
| Stand price:                       | £ |
| Sponsorship price (if applicable): | £ |
| Sub total of above (minus VAT)     | £ |
| VAT (20% on above total)           | £ |
| <b>Total to invoice:</b>           | £ |

|                         |          |
|-------------------------|----------|
| Main contact signature: | Date:    |
|                         | / / 2022 |